## **Professional Development Opportunities**

Employees may have the opportunity to attend professionally recognized workshops and conferences and to visit other agencies or educational programs of the state and nation at Agency expense. Attendance is subject to approval by the Administrator or designee.

Employees shall be reimbursed for authorized travel expenses.

The Administrator or designee is authorized to allow payment for a Nonunion Support Staff employee's tuition or fee to participate in in-service training programs and/or workshops pertaining to the employee's position. Per diem and travel expense may also be allowed.

Adopted: 03-13-03 Reviewed: 11-2-16 Reviewed: 05-4-22