



CENTRAL RIVERS AEA BOARD WORK SESSION
1521 Technology Parkway, Cedar Falls, IA
September 4, 2019, 4:30 P.M.

Call Work Session to Order

Board President Dr. Debra Rich called the Central Rivers AEA Board Work Session to order at 4:35 p.m. Those in attendance were: Maureen Hanson, Dr. Darshini Jayawardena, Roberta Kraft-Abrahamson, and Dr. Tony Reid. Dennis Craun joined the work session in progress at 4:36 p.m. Also present were Chief Administrator Sam Miller and Board Secretary Lori Thomas. Absent were Bryan Burton, David Giese, and Dr. George North.

Chief Administrator Update

Sam Miller updated the board on his professional growth plan for 2019-20.

Adjourn Work Session

Dr. Debra Rich declared the work session adjourned at 5:34 p.m.

CENTRAL RIVERS AEA BOARD OF DIRECTORS MEETING MINUTES
1521 Technology Parkway, Cedar Falls, IA 50613
September 4, 2019 - 6:00 P.M.

Call to Order - Welcome Visitors

Board President Dr. Debra Rich called the Central Rivers AEA Board Meeting to order at 6:04 p.m. Those in attendance were: Dennis Craun, Maureen Hanson, Dr. Darshini Jayawardena, Roberta Kraft-Abrahamson, and Dr. Tony Reid. Absent were Bryan Burton, David Giese, and Dr. George North.

Also present were: Sam Miller, Michael Kalvig, Lori Thomas, Beth Strike, Karl Kurt, Dr. Julie Davies, Jen Sigrist, Dr. Jon McKenzie, Rod Ball, Kim Swartz, and Kelsey Baker

Approval of Agenda

Roberta Kraft-Abrahamson made a motion to approve the agenda as presented, seconded by Dr. Tony Reid. Motion carried unanimously.

Approval of Consent Agenda

Dr. Darshini Jayawardena made a motion to approve the consent agenda, seconded by Roberta Kraft-Abrahamson. Motion carried unanimously.

Program Review: KickUp-Deep Implementation

Kim Swartz, Director of Instruction shared information regarding the KickUp tool. This tool is used for both literacy and math in order to collect data for the districts to see what is working and what needs improvement.

Appoint Delegate & Alternate to the IASB Delegate Assembly

Roberta Kraft-Abrahamson made a motion to nominate Maureen Hanson as the delegate to the IASB Delegate Assembly, seconded by Dr. Darshini Jayawardena. Maureen Hanson accepted the nomination and Roberta Kraft-Abrahamson made a motion to cease nominations and appoint Maureen Hanson as the IASB delegate, seconded by Dr. Tony Reid. Motion carried unanimously.

Draft of Strategic Plan

Sam Miller shared information with the board regarding the Strategic Plan. The plan is in a final drafting stage and Sam requested the board review it and give him feedback.

Approve Quote for Cedar Falls Lower Level Parking Lot, Concrete Removal/Replacement/Addition

Maureen Hanson made a motion to approve the quote from Bowers Masonry, Inc. in the amount of \$33,926, to remove, replace, and add concrete for the Cedar Falls lower level parking lot pending the approval from the Iowa Department of Education, seconded by Dr. Darshini Jayawardena. Motion carried unanimously.

Reports to/from the Board

Dr. Julie Davies' Report

Julie thanked the board for approving Kim Swartz as the Director of Instruction and for their approval of the KickUp tool. Kim has been instrumental in supporting districts with this tool. Julie also thanked the entire PLIA team, which consists of Dr. Jon McKenzie, Amy Moine, and Kim Swartz. Julie thanked Kelsey Baker, School Psychologist for attending the board meeting.

Dr. Jon McKenzie's Report:

Jon reported on the statewide assessment and shared that the goal is to have scores within a month.

Jen Sigrist's Report:

Jen was formally introduced to the board and told the board members that she is excited to be part of Central Rivers. Dr. Rich told Jen that the board is pleased to have her join the team.

Beth Strike's Report:

Beth reported on the new Chief Job Shadow series that Creative Services is producing. Beth shared that she is proud of her Creative Services team and that during this busy time of year, the team is working diligently to get orders out in a timely manner.

Karl Kurt's Report:

Karl thanked Dr. Rich and Dr. North for attending the all-staff meeting in August. He shared that the new wellness program is up and running and invited the board to participate.

Sam Miller's Report:

Sam shared with the board the health status of Amy Moine, Director of Professional Learning (with Amy's express permission) and asked that the board keep her in their thoughts. He reported on today's first superintendents' meeting of the new school year. Sam also made mention of Deb Culp who has worked for the agency for 45 years.

Lori Thomas' Report:

Lori notified the board that five director district seats will be up for election in November. The open seats are director districts 3, 4, 5, 6, and 9. The legal notice will be published by September 15 and for those wishing to run for re-election, a Statement of Candidacy needs to be filed with Lori by October 15.

Dr. Debra Rich's Report:

Deb encouraged the board members who are up for re-election to file a Statement of Candidacy and told the board that it is a pleasure to work with each one of them. Deb also reported that the new director of the state AEA system is in place.

Roberta Kraft-Abrahamson's Report:

Roberta suggested that the agency consider inviting legislators to the annual district board visits in order to better inform them of the work the AEA does within the districts.

Dr. Tony Reid's Report:

Tony asked if the agency provides support for social studies and Sam and Julie Davies shared that the AEA has school improvement consultants skilled in this area.

Adjourn

Dr. Debra Rich declared the meeting adjourned at 7:24 p.m. on a motion by Roberta Kraft-Abrahamson and seconded by Dennis Craun. Motion carried unanimously.

Respectfully Submitted,



Lori Thomas, Central Rivers AEA Board Secretary



10-2-19

Dr. Debra Rich, Central Rivers AEA Board President