

Central Rivers AEA SUPERINTENDENTS' MEETING October 2018

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SCHOOL COUNSELOR, LIBRARIAN, AND NURSE

Several student service positions are required by [Chapter 12](#) with duties described in Chapter 12 or in other Iowa Code sections. The amount of time devoted to each of these positions is a local district decision. However, a district should always review the required duties and ensure the person assigned has the time in his/her schedule to attend to these duties. In addition, all district staff should be aware of the people serving in these required positions so questions or requests for direct support can be routed appropriately.

Some of the required positions in Chapter 12 and their duties include:

- A qualified school counselor, licensed by the board of educational examiners, who works collaboratively with students, teachers, support staff and administrators shall direct the program and provide services and instruction in support of the curricular goals of each attendance center. 281—IAC 12.3(11)(a)
- A qualified teacher librarian, licensed by the board of educational examiners, who works with students, teachers, support staff and administrators shall direct the library program and provide services and instruction in support of the curricular goals of each attendance center. 281—IAC 12.3(12)
- The board of directors of each school district shall employ a school nurse, and shall require a current license to be filed with the superintendent or other designated administrator as specified in subrule 12.4(10). 281—IAC 12.4(12)

The required duties for a school counselor and teacher librarian are detailed in Chapter 12. The required duties for an appropriately licensed school nurse are covered by federal regulations, state regulations, and Iowa administrative code. This [site](#) provides additional information on these requirements. Information on who can serve as a school nurse can be found [here](#).

CONSOLIDATED ACCOUNTABILITY AND SUPPORT APPLICATION (CASA) UPDATE

All Assurances, and Comprehensive School Improvement Plans (CSIP) were completed by the due date – thanks everyone for working to meet this deadline! School Improvement Consultants will review all submissions and emails will be generated as the work is completed.

The AEA, K-12, and Preschool Desk Audits are now open in CASA. These collections will be open until December 15. Guidance documents are posted to the Differentiated Accountability webpage. Each section of the desk audit includes three avenues for additional information and support. A blue “Information” button as well as an “Ask A Question” button are found on each individual question. Additionally, there is a “Guidance and Resources” button at the top right corner of the page. Your school improvement consultant can also provide assistance as needed. Please don’t hesitate to contact us as you work through the desk audits.

EARLY LITERACY IMPLEMENTATION FUNDS

Applications are due October 31st. Please submit the application in IowaGrants ASAP if your district has not already. Additional information found on the [Department's website](#).

CHAPTER 12 INTERPRETATION MATRIX

The 2015 version of Chapter 12 Interpretation Matrix has been replaced with a September 2018 version. You will find it on the [School Improvement webpage](#).

STUDENT REPORTING IN IOWA (SRI)

The count is on! Count Day for Certified Enrollment is Monday, October 1st. Data must be submitted and certified by Monday, October 15th. The 'Certify' button in Certified Enrollment will not be available until Wednesday, October 10th. A slight change has been made in the data flow. When the 'Approve & Submit' link is clicked to move data into SRI it will also automatically flow into Certified Enrollment. All errors in SRI and Certified Enrollment will need to be corrected before the 'Certify' button in Certified Enrollment is enabled. If a district certifies prior to October 15th and finds an error in their data, the district may submit new data to correct the mistake. Once the 'Approve & Submit' link is clicked to move the data back into SRI and Certified Enrollment the district will automatically be uncertified. The district will need to re-certify the district once the new data has been moved over. Look at the time stamp on the 'Home' page in Certified Enrollment to verify the new data has reached the application before re-certifying.

SPECIAL EDUCATION COUNT

Special Education Enrollment count is Friday, October 26, 2018 (last Friday in October). For more information, please contact your AEA Special Education Director or John Lee, john.lee@iowa.gov or (515)281-5733.

ILO HOME

Iowa Learning Online (ILO) is pleased to announce that [home-schooling families](#) may now directly enroll their students with [ILO HOME](#). Any Iowa resident family participating in full or partial [Independent Private Instruction](#), [Competent Private Instruction](#), or [Private Instruction](#) may choose to enroll in ILO courses. Parents of home-schooled students should contact the ILO Registrar at registrar@iowalearningonline.org to enroll in ILO courses. For more information, view our [website](#) or view our recent School Leader Update notice

IOWA CULTURE AND LANGUAGE CONFERENCE

The annual conference will held at the Coralville Marriott Hotel and Conference Center November 5-7th. Registration and further information are available at lowaclc.com.

UPDATES FROM LEADING, TEACHING, AND LEARNING SERVICES

Advanced Learners: Professional development for implementing the use of the MTSS Advanced Learner document for classroom teachers, lead teachers, gifted teachers, curriculum directors, and administrators was launched in April 2018. Because teachers and school districts have asked for this professional development to be repeated, the Department will offer this training at AEAs. Please check your AEA calendar if you are interested.

Biliteracy Seal: A new law passed last session to offer the biliteracy seal to districts to honor students who graduate from high school literate in 2 or more languages, one being English. Guidance will be coming out in September for districts to implement this award. Please help us get to 100% participation from Iowa districts.

Fine Arts Modules: There are five modules on AEA Learning Online to support the new voluntary fine arts standards: Introducing Iowa's Fine Arts Standards, Understanding Iowa's Fine Arts Standards, Applying and Connecting Iowa's Fine Arts Standards, Assessing Iowa's Fine Arts Standards, and Iowa's Fine Arts Standards: Resources for Implementation.

Fordham Institute Report: *The State of State Standards Post-Standards Common Core* for Mathematics and ELA was released in August. The Iowa Standards in ELA were given a 9/10 (Strong) with Content and Rigor at 6/7 and Clarity and Specificity 3/3. The Iowa Standards in Mathematics were given a 9/10 (Strong) with Content at 7/7 and Communication

at 9/10. For both ELA and mathematics, the recommendations is a "focus on the implementation of the standards." You can view the [full report](#) here with ELA on page 29 and mathematics on page 91.

New Consultant: Wren Hoffman is the new consultant supporting computer science and 21st Century Skills in technology literacy and employability. A new resident of Iowa, Wren has an impressive background, last serving as the technology integration coordinator for over 10 years in Wheaton District 200 in the Chicago suburbs. She has been an acclaimed instructor at the secondary (AP Computer Science) and university levels. Before education, she worked in the private sector for Ernst and Young and Arthur Anderson. Wren possess a BBA in business from the University of Iowa and three master degrees.

Social Studies: Thank you helping us support the new social studies standards implementation. Please find the new [professional learning](#) schedule for the AEAs this year. In addition, social studies is offering a [learning series of webinars](#).

EVERY STUDENT SUCCEEDS ACT (ESSA) TIMELINE CHANGES

The Department has changed the notification date for ESSA levels of support from October 15 to sometime between December 3-14. Because of this change in the timeline for notification to schools, the school improvement schedule this year will also be adjusted. See revised timeline link below in Resources.

RESOURCES

- [ESSA Guidance and Allocations](#)
- [ESSA School Improvement Timeline – Revised](#)
- [School Leader Update](#)

DATES TO REMEMBER

October 1	National School Lunch Program (NSLP): Districts must select sample for Verification (7 CFR 245.6a(5))	Deb Linderblood deb.linderblood@iowa.gov
October 1	Board resolutions for studying reorganization due to DE for any Whole Grade Sharing (WGS) districts that want to begin receiving WGS supplementary weighting (2013 is last year).	Carla Schimelfenig carla.schimelfenig@iowa.gov
October 1	Certified Student Count Taken (257.6(1))	Margaret Hanson margaret.hanson@iowa.gov Rachel Kruse rachel.kruse@iowa.gov
October 1	The number of students participating in whole-grade sharing shall be determined (for first semester) (282.12). Not required to report to the Department of Education	Carla Schimelfenig carla.schimelfenig@iowa.gov
October 1	Facility, Bond, Physical Plant and Equipment Levy (PPEL), Elections	Rob Olsen rob.olsen@iowa.gov
October 1	School Budget Review Committee (SBRC) Application for Modified Supplemental Amount (MSA) for Limited English Proficient Excess Costs Deadline	Carla Schimelfenig carla.schimelfenig@iowa.gov
October 9	October School Budget Review Committee (SBRC) meeting	Kassandra Cline kassandra.cline@iowa.gov
October 15	Consolidated Application for Federal Programs due in CASA	Geri McMahan geri.mcmahan@iowa.gov

October 15	Online Fall student count certification, including Supplementary Weighting, Due (257.6(1))	Margaret Hanson margaret.hanson@iowa.gov Rachel Kruse rachel.kruse@iowa.gov
October 15	Online Fall Basic Education Data Survey (BEDS) staffing, including supplementary weighting for operational function sharing, Due.	Shelly Neese shelly.neese@iowa.gov
October 15	Online Fall Basic Education Data Survey (BEDS) due.	Shelly Neese shelly.neese@iowa.gov
October 15	Last date to notify the School Budget Review Committee (SBRC) if the district incurred a negative unspent balance and begin developing a corrective action plan.	Carla Schimelfenig carla.schimelfenig@iowa.gov
October 26	Special Education Student Weighted Count (257.6(5) and 273.5(5)), last Friday in October.	John Lee john.lee@iowa.gov
October 31	Certified Enrollment Last Day to resolve data issues.	Jay Pennington jay.pennington@iowa.gov
October 31	Operational Sharing Certification Due	Jay Pennington jay.pennington@iowa.gov
November 1	Last date for public notice of board intent to whole grade share (282.11). Must be not less than 90 days before signing the agreement.	Barb Byrd barb.byrd@iowa.gov
November 1	School Board Officers Report Due (291.11)	Marcia Krieger marcia.krieger@iowa.gov
November 1 (even years)	Two year application for year round school due (Iowa Code 279.10)	Cindy Butler cindy.butler@iowa.gov
November 9	Exhibits and requests for hearing at the December SBRC meeting due.	Kassandra Cline kassandra.cline@iowa.gov
November 14	Online School Association Reporting due.	Rob Olsen rob.olsen@iowa.gov
Not later than the last allowable election date of the calendar year prior to the calendar year in which the reorganization will take effect on July 1	Last date for an election to reorganize effective July 1 (Iowa Code 275.18)	Carla Schimelfenig carla.schimelfenig@iowa.gov
November 15	National School Lunch Program (NSLP) Verification process must be completed	Deb Linderblood deb.linderblood@iowa.gov

View a complete Iowa Department of Education [calendar of events](#) or [List of Deadlines](#).

AFFIRMATIVE ACTION POLICY

It is the policy of the Iowa Department of Education not to discriminate on the basis of race, creed, color, sex, sexual orientation, gender identity, national origin, gender, disability, religion, age, political party affiliation, or actual or potential parental, family or marital status in its programs, activities, or employment practices as required by the Iowa Code sections 216.9 and 256.10(2), Titles VI and VII of the Civil Rights Act of 1964 (42

U.S.C. § 2000d and 2000e), the Equal Pay Act of 1973 (29 U.S.C. § 206, et seq.), Title IX (Educational Amendments, 20 U.S.C. §§ 1681 – 1688), Section 504 (Rehabilitation Act of 1973, 29 U.S.C. § 794), and the Americans with Disabilities Act (42 U.S.C. § 12101, et seq.). If you have questions or grievances related to compliance with this policy by the Iowa Department of Education, please contact the legal counsel for the Iowa Department of Education, Grimes State Office Building, Des Moines, IA 50319-0146, telephone number 515/281-5295; or the Director of the Office for Civil Rights, U.S. Department of Education, Citigroup Center, 500 W. Madison Street, Suite 1475, Chicago, IL 60661, telephone number 312-730-1560, fax 312/730-1576, e-mail: OCR. Chicago@ed.gov