

CENTRAL RIVERS AEA BOARD OF DIRECTORS MEETING
2017-18 Board
1521 Technology Parkway – Cedar Falls, Iowa
October 4, 2017 – 6:00 p.m.

CALL TO ORDER – WELCOME VISITORS

Chief Administrator Sam Miller called the Central Rivers AEA 2017-18 Board of Directors Meeting to order at 6:08 p.m. Board members present were: Bryan Burton, Dennis Craun, Jr., David Giese, Maureen Hanson, Roberta Kraft-Abrahamson, Dr. George North, Dr. Debra Rich, and Richard Vande Kieft. Absent was Dr. Darshini Jayawardena. Others present were Sam Miller, Chief Administrator; Lori Thomas, Board Secretary; Karl Kurt, Assistant Chief Administrator; David Nicholson, Chief Financial Officer; Beth Strike; Dr. Julie Davies; Dr. Mary Stevens; Amy Knupp; Dr. Jerry Schnabel; and Dr. Jon McKenzie.

ADMINISTER OATH OF OFFICE TO ALL BOARD MEMBERS

Board Secretary Lori Thomas administered the Oath of Office to the Board members.

ELECTION OF PRESIDENT & VICE-PRESIDENT

A motion was made by David Giese and seconded by Maureen Hanson to nominate Dr. Debra Rich as Board President. No other nominations were received and Richard Vande Kieft made a motion to cease nominations, seconded by Maureen Hanson. Sam Miller called for an oral vote and Dr. Debra Rich was elected Board President with a unanimous vote. Board Secretary Lori Thomas administered the Oath of Office to Dr. Rich and Dr. Rich assumed the Chair.

A motion was made by Maureen Hanson and seconded by Bryan Burton to nominate Roberta Kraft-Abrahamson as Board Vice-President. No other nominations were received and Richard Vande Kieft made a motion to cease nominations, seconded by Maureen Hanson. Dr. Debra Rich called for an oral vote and Roberta Kraft-Abrahamson was elected Board Vice-President with a unanimous vote. Board Secretary Lori Thomas administered the Oath of Office to Roberta Kraft-Abrahamson.

APPROVAL OF AGENDA

A motion was made by Dr. George North seconded by Bryan Burton to approve the agenda as presented. Motion carried unanimously.

APPOINT BOARD SECRETARY & BOARD TREASURER AND ADMINISTER OATH OF OFFICE

A motion was made by Maureen Hanson and seconded by Roberta Kraft-Abrahamson to nominate Lori Thomas as Board Secretary and David Nicholson as Board Treasurer. No other nominations were received and Dr. George North made a motion, seconded by Bryan Burton to cease nominations and appoint Lori Thomas as Board Secretary and David Nicholson as Board Treasurer. Motion carried unanimously. Dr. Debra Rich administered the Oath of Office to Lori Thomas and David Nicholson.

PROGRAM REVIEW: DIFFERENTIATED ACCOUNTABILITY PLAN

Dr. Julie Davies presented information regarding the Differentiated Accountability Plan. After the site visit, the AEA created a Leadership Team to put the framework in place, which will align to Agency goals. The Agency goals are listed in the Playbook on the Central Rivers AEA website. The Agency will use input from the Leadership Team, Administrative Cycle Visits, and Focus Visits in order to decide how to best meet districts' needs.

SET MEETING DATES AND TIMES FOR 2017-18 BOARD MEETINGS

The recommended meeting dates with a 6:00 p.m. start time were approved on a motion by Dr. George North and seconded by Bryan Burton. Motion carried unanimously. The set dates are as follows:

- November 1, 2017
- December 6, 2017
- January 3, 2018
- February 7, 2018
- March 7, 2018
- April 9, 2018 (Annual Meeting with Community Colleges)
- May 2, 2018
- June 6, 2018
- July 11, 2018 (July & August Combined)
- September 5, 2018
- October 3, 2018
- The Central Rivers AEA Foundation meetings will be held following the December 2017, March 2018, June 2018, and September 2018 Board meetings.

COMMITTEE APPOINTMENTS FOR 2017-18

A motion was made by Roberta Kraft-Abrahamson and seconded by Bryan Burton to retain all Board members currently serving on committees and appoint them to serve for 2017-18. Motion carried unanimously. The committee appointments are as follows:

- Iowa AEA Board – Dr. Debra Rich
- Central Rivers AEA Audit Committee – Bryan Burton, Dr. George North, and Richard Vande Kieft
- Central Rivers AEA Facility Committee – David Giese, Dr. George North, and Richard Vande Kieft.

NAME DEPOSITORY BANKS AND ESTABLISH LIMITS FOR 2017-18

A motion was made by Bryan Burton and seconded by Dr. George North to approve the current depository banks and to keep the current limits for 2017-18. Motion carried unanimously. The three depository banks are as follows:

- Wells Fargo with a limit not to exceed \$15,000,000 (fifteen million)
- Wells Fargo LLC with a limit not to exceed \$10,000,000 (ten million)
- Lincoln Savings Bank with a limit not to exceed \$5,000,000 (five million)

ESTABLISH LEGAL COUNSEL FOR 2017-18

A motion was made by David Giese and seconded by Dr. George North to appoint Steve Weidner as Legal Counsel for 2017-18. Motion carried unanimously.

CONTRACT EXTENSION WITH PERSPECTIVE CONSULTING PARTNERS, LLC

A motion was made by David Giese and seconded by Bryan Burton to approve a two-year contract extension with Perspective Consulting Partners, LLC for an annual amount of \$32,000 plus the fee schedule for RFP and implementation services. Motion carried unanimously.

TRANSFER FUND BALANCE FROM FUND 83 TO FUND 10 AND CLOSE FUND 83

A motion was made by Bryan Burton and seconded by Dr. George North to transfer the remaining balance in Fund 83 (vending machine) in the amount of \$15,546.86 into Fund 10 (general fund) and close Fund 83. Motion carried unanimously.

CLOSE FUND 95

A motion was made by David Giese and seconded by Bryan Burton to close Fund 95 (Future Problem Solvers). Motion carried unanimously.

REVIEW THE SUBMITTED COPY OF THE CERTIFIED ANNUAL REPORT

The final draft of the submitted copy of the Certified Annual Report was shared with the Board. No action taken.

FIRST READING OF RECOMMENDED ADDITIONS & CHANGES TO BOARD POLICIES

A motion was made by Bryan Burton and seconded by David Giese to approve the first reading of Board Policies 403.6 (Employment of Certified Substitutes); 403.9 (New Policy: Employment of Classified Substitutes); and 405.11 (Family & Medical Leave Act). Motion carried unanimously.

REPORTS TO/FROM THE BOARD

David Nicholson's Report

David shared the results of the auction that took place on September 30 & October 1st. Saturday's auction sold over \$30,000 and Sunday's online auction sold over \$10,000.

Beth Strike's Report

Beth and two of her Creative Services team are attending the Adobe Max Conference in October.

Dr. Jerry Schnabel's Report

Jerry plans to purchase resources from Manny Scott for the Media department to have available for educators.

Dr. Mary Stevens' Report

Mary shared that October 27 is the Child Count date for IEPs. The final count will be shared with the Board at the December meeting.

Dr. Jon McKenzie's Report

Jon shared information on the American Institute for Research's choice of using the Independent College and Career Readiness assessment. FastBridge will be used next year.

Karl Kurt's Report

Karl reported on House File 21, Collective Bargaining and the vote coming up mid-October to retain the unions for Classified and Certified staff.

Sam Miller's Report

Sam shared that he lobbied in Washington D.C. with Federal Legislators and there were four key issues: IDEA Funding, Medicaid Reimbursement, Perkins, and Undocumented Students. Sam thanked the Board for their dedication to seeing the vision for the new conference center come to fruition, which enables the Agency to hold trainings such as the Manny Scott presentation for large groups of educators.

Roberta Kraft-Abrahamson's Report

Roberta shared how much she enjoyed hearing Manny Scott speak and thinks educators need to realize that all students can be at risk, even those in small rural communities.

David Giese's Report

David shared an incident he experienced while wearing clothing with the Agency logo. This gave him the opportunity to talk to a community member about the work the AEA's do.

Maureen Hanson's Report

Maureen shared the impact Manny Scott's presentation had on her. She took notes and will send those to Lori to send to the other Board members.

Dr. Debra Rich's Report

Debra shared that she will be attending the Iowa AEA Board meeting on November 15th.

ADJOURNMENT

The meeting was declared adjourned at 7:51 p.m. by President Dr. Debra Rich on a motion by David Giese and seconded by Richard Vande Kieft. Motion carried unanimously.

Respectfully Submitted,

Lori A. Thomas

Lori Thomas, Central Rivers AEA Board Secretary

Dr. Debra Rich, Central Rivers AEA Board President