

**AEA 267 BOARD OF DIRECTORS' SPECIAL MEETING**  
**AEA 267 Cedar Falls Conference Center 3712**  
**Cedar Heights Drive, Cedar Falls IA**  
**October 24, 2016**

**CALL TO ORDER – WELCOME VISITORS**

President Dr. Debra Rich called the special meeting of the AEA 267 Board of Directors to order at 6 p.m. Board members present were: Dennis Craun, Jr., David Giese, Maureen Hanson, Dr. George North, Dr. Debra Rich, Richard Vande Kieft, Bryan Burton via phone, Dr. Darshini Jayawardena via Zoom and Roberta Kraft-Abrahamson via Zoom. Also in attendance were: Sam Miller, Chief Administrator, Karl Kurt, Asst. Chief Administrator/Director of HR, Lori Thomas, Board Secretary, Beth Strike, Director of Creative Services, David Nicholson, Chief Financial Officer, Bryan Knecht, Information Technology Manager, and Barb Oelberg via Polycom.

**REVIEW AND APPROVE AGENDA**

There were no changes to the agenda and President Dr. Rich declared it approved on a motion by David Giese and seconded by Dr. George North.

**PURCHASE AGREEMENT**

Chief Administrator Sam Miller presented the purchase agreement for the Pipac Center, located at 1521 Technology Parkway, Cedar Falls. The agency made an offer for 4 million dollars, which was accepted by the owners. Discussion followed with questions from the board regarding details of the agreement in terms of property that is part of the sale and the financing options available. The purchase agreement is subject to acceptable financing. David Giese made a motion to accept the purchase agreement for the Pipac Center, seconded by Dr. George North. Roll call vote: Ayes - Bryan Burton, Dennis Craun, Jr., David Giese, Maureen Hanson, Dr. Darshini Jayawardena, Roberta Kraft-Abrahamson, Dr. George North, Dr. Debra Rich, and Richard Vande Kieft. Motion carried unanimously.

**ADJOURN**

The special meeting of the board of directors was declared adjourned by Board President Dr. Debra Rich at 6:20 p.m. on a motion by Richard Vande Kieft and seconded by Dr. George North. Motion carried.

**Respectfully Submitted,**



Lori Thomas, AEA 267 Board Secretary



Dr. Debra Rich, AEA 267 Board President