

AEA 267 BOARD OF DIRECTORS MEETING
3712 Cedar Heights Drive – Cedar Falls, Iowa
December 7, 2016

WORK SESSION

Chief Administrator Sam Miller called the Work Session to order at 5 p.m. Board members present were: Dennis Craun, Jr., David Giese, Maureen Hanson, Dr. Darshini Jayawardena via Zoom, Roberta Kraft-Abrahamson, Dr. George North, Dr. Debra Rich, entered at 5:05, and Richard Vande Kieft. Absent: Bryan Burton. Also present was Lori Thomas, Board Secretary.

CHIEF ADMINISTRATOR'S PROFESSIONAL DEVELOPMENT PLAN

Sam Miller updated the board on his professional development plan and shared the news that Media will be located in the Marshalltown office and Print will be located in Cedar Falls, beginning with the 2017-18 school year.

ADJOURN

The work session was adjourned at 5:38 p.m. and was followed by dinner.

CALL TO ORDER – WELCOME VISITORS

Board President Dr. Debra Rich called the AEA 267 Board of Directors meeting to order at 6:13 p.m. Board members present were: Dennis Craun, Jr., David Giese, Maureen Hanson, Dr. Darshini Jayawardena via Zoom, Roberta Kraft-Abrahamson, Dr. George North, Dr. Debra Rich, and Richard Vande Kieft. Absent: Bryan Burton.

Also present were: Sam Miller, Chief Administrator; Karl Kurt, Asst. Chief Administrator/Director of Human Resources; David Nicholson, CFO; Lori Thomas, Board Secretary; Dr. Mary Stevens; Dr. Jerry Schnabel; and Rod Ball.

REVIEW AND APPROVAL OF AGENDA

There were no changes to the agenda and it was approved as presented on a motion by Maureen Hanson and seconded by Richard Vande Kieft.

REVIEW AND APPROVAL OF CONSENT AGENDA

David Giese made a motion to approve the consent agenda as presented with the added personnel addendum, seconded by Dr. George North. Motion carried unanimously.

APPROVAL OF 2016-17 AEA 267 ADVISORY COMMITTEE

Richard Vande Kieft made a motion to approve the AEA 267 Advisory Committee members for 2016-17 as presented, seconded by Maureen Hanson. Motion carried unanimously.

APPROVAL OF LEASE PURCHASE AGREEMENT

Maureen Hanson read the resolution aloud and moved to approve the resolution authorizing approval of Lease Purchase Agreement between Branch Banking and Trust, as Lessor, and Area Education Agency 267, as Lessee, dated January 10, 2017, including the Ground Lease and Tax Exemption Certificate. Dr. George North seconded the motion. Roll Call Vote: Ayes – Dennis Craun, Jr., David Giese, Maureen Hanson, Dr. Darshini Jayawardena, Roberta Kraft-Abrahamson, Dr. George North, Dr. Debra Rich, and Richard Vande-Kieft. Motion carried unanimously.

REPORTS TO/FROM BOARD

Dr. Mary Steven's Report:

Dr. Stevens shared the news that Hanson Elementary was recognized for effective collaboration between teachers, parents, and AEA 267 staff regarding students with IEPs.

Dr. Julie Davies' Report:

Dr. Davies shared regarding the success of the Learning with Technology Conference held in Cedar Falls.

Karl Kurt's Report:

Mr. Kurt shared that 13 staff members took advantage of the Retirement Incentive Plan.

Sam Miller's Report:

Mr. Miller updated the Board on his ongoing discussions and work sessions with the architect for Pipac renovations. The architect is continuing to develop plans. The plans will go out for bids in early 2017, with the work to begin shortly after. Sam thanked David Giese and Richard Vande Kieft for their attendance at the AESA Conference.

David Giese:

David shared that he felt the AESA Conference was educational and praised the dynamic speakers.

Roberta Kraft-Abrahamson:

Roberta praised the agency brochures designed by Creative Services and felt it was great that Beth and Lori distribute these to our schools and office locations every year.

Richard Vande Kieft:

Richard enjoyed the AESA Conference and found many of the sessions to be of worth, esp. those in regards to funding for students in the classroom.

Dr. George North:

George shared that he attended the Delegates Meeting at the IASB Conference in November and found it to be very interesting to see all the changes over the past 30 years.

Maureen Hanson:

Maureen attended the South Tama School Board Meeting with Dr. Karen Aldrich and shared that the superintendent and school board were very pleased with AEA 267's Regional Administrators' Model implemented this year.


ADJOURNMENT

The meeting was adjourned at 6:45 p.m. on a motion made by David Giese and seconded by Dr. George North. Motion carried.

Respectfully Submitted,



Lori Thomas, AEA 267 Board Secretary



Dr. Debra Rich, AEA 267 Board President